

	Regulatory Standards Division AMA-200	Document # QD 220	Revision A
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REVISION HISTORY			
Rev	Description of Change	Author	Effective Date
A	Original	JLA	01/20/2004

REFERENCE DOCUMENTS	
Document Number	Document Title
QMS 200	AMA-200 Quality Systems Manual

PREFACE

This document is intended to provide guidance as to minimum employee qualifications to hold a position within AMA-220.

0. Introduction

The AMA-220 Internal employee qualification was developed to provide a minimum requirement for job related experience to ensure product quality.

1. Purpose

The document will provide minimum qualification standards for all of AMA-200's employees.

2. Scope

To provide experience guidelines for Engineers, Flight Test Pilots and Inspectors to ensure product quality.

3. Definitions and Acronyms

Engineer	Aeronautical Engineer
Flight Test Pilot	Commercial Pilot with special education in Aircraft Flight Testing
Inspector	Manufacturing Airworthiness Inspector

4. Flowchart

There is no flowchart required for this document.

5. Responsibilities

- 5.1 The Branch Managers shall ensure all employees comply with the requirements of this document.

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1. Determine which requirements shall be used for the employee.

6. Detailed Requirements

- 6.1 Engineers: Must have experience that reflects professional engineering duties that include design or design analysis in civil aircraft, civil aircraft engines, civil aircraft propellers, or other civil aircraft related parts and appliances
- 6.2 Flight Test Pilots: Must have experience with flight characteristics, operation and flight testing procedures
- 6.3 Inspectors: Must have experience in the area of quality control/quality assurance systems, methods, and techniques in the manufacture of aircraft, aircraft engines, propellers, or class II products which demonstrates the ability to determine that aircraft and related products meet the approved design criteria or the design criteria on which approval is being sought and are in condition for safe operation
- 6.4 Program Assistant – Office Administration: Must have experience in general office administration, record keeping, supply requisition, typical office automation software, and specific automated programs. Must have experience in standard office communications both written and telephonic.

7. Metrics

There are no metrics required for this document.

8. Quality Records

Quality Records for this document are maintained by the FAA personnel offices at the Mike Monroney Aeronautical Center.